



## Audit and Assurance Committee

<b>Date of Meeting</b>	Tuesday 14 May 2019
<b>Time</b>	10:30-14:00
<b>Location</b>	Meeting Room 4.1, Dundee House

Item	Paper	Owner	Purpose	Mins
1. Welcome including conflicts of interest		Chair	Monitor	5
2. Minutes of previous meeting and action tracker	3.1	Chair	Monitor	5
3. Financial Update	3.2 (a)	James Wallace	Note	10
4. Fraud Update	3.3	James Wallace	Discuss	10
5. Risk Management Update	3.4 (a) and (b)	Chris Boyland	Discuss	15
6. Compliance Register Update	3.5	Nicola McBain	Monitor	10
7. Internal Audit Progress Update	3.6	Iain Burns	Note	10
8. Internal Audit Annual Assurance	3.7	Iain Burns	Note	10
9. Audit Scotland Update	3.8 (a)	Mark Taylor	Discuss	10
10. Audit and Assurance Committee Annual Report	3.9	Chair	Decide	10
11. Draft Governance Statement	3.10	David Wallace	Discuss	15
Lunch (20 mins)				
12. Agency Gateway Review	3.11 (a) and (b)	Nicola McBain	Note	10

13. Audit Scotland Report – Implementing the devolved powers	3.12	David Wallace	Note	10
14. Social Security Programme – Overview of Risk Management Function		Ben Mason		30
			Total (mins)	180 mins

**Date of next meeting: 6 August 2019**